



## ACHA Lifetime Achievement Award Selection Criteria

The ACHA Lifetime Achievement Award is the highest honor that the American College of Healthcare Architects can bestow on an architect. It is conferred by the national ACHA Board of Regents in recognition of a significant body of work of influence on the theory and practice of healthcare architecture.

### **Eligibility:**

Any architect (living, retired or deceased no longer than 5 years from the submission deadline), who has positively influenced the outcome, delivery or environment of healthcare is eligible to receive the ACHA Lifetime Achievement Award (LAA). For the purpose of the award eligibility, “architect” means any architect who is registered or licensed in their county of practice.

### **Submission Content:**

All submissions shall contain the following in a single PDF document and be sent to [acha-info@kellencompany.com](mailto:acha-info@kellencompany.com):

- Nominee and sponsor contact information (*including* name, email, firm name, phone number, street mailing address, and certification details). The sponsor can be an architect, an ACHA certificate holder, or any individual who is familiar with the candidate, their body of work and area of influence.
- A nomination letter not to exceed one page that *summarizes the contribution made should be submitted by the nominee’s sponsor*. The letter should focus on the nominee’s influence on the outcome, delivery or environment of healthcare. The letter should, contain specific reasons for support and clearly delineate how the nominee has made a difference within the profession.
- A *brief biography* not to exceed two pages. Biographies exceeding this limit will not be considered.
- A list of the nominee’s achievements not to exceed three pages. A list exceeding this limit will not be considered.
- The submittal is not meant to be an accumulation of marketing data nor take on the appearance of marketing piece.

[Submit Your  
Nomination](#)

Following this deadline, the LAA Jury will review the nominations, discuss each candidate’s application based on the selection criteria and submit a written recommendation of the final candidate to the Board Liaison on behalf of the Board of Regents no later than August 31<sup>st</sup>, 2024.

The LAA Jury’s final candidate will be forwarded to the Board Liaison. This candidate will meet both the basic criteria for submission and who, in the LAA Jury’s opinion, warrant receipt of the award. If the LAA Jury feels there are no qualified and worthy candidates, then none will be put forward to the Board Liaison.

The Board of Regents is responsible to review the candidate submitted by the Board Liaison on behalf of the LAA Jury and approve the candidate based on the LAA Jury’s recommendation, basic criteria and who, in the Board of Regents’ opinion, warrant receipt of the award.

**Criteria:**

Candidates will be evaluated by how well they meet the program criteria as established by the Board of Regents, which includes:

- The candidate shall have evidenced great breadth, having positively influenced the outcome, delivery, or environment of healthcare.
- The candidate shall have produced distinguished bodies of work through the practice of healthcare architecture and environments and/or made notable contribution to the profession within their area(s) of expertise.

**2024 Timeline:**

May 1	Call for nominations of the ACHA Lifetime Achievement Award Opens
June 30	Submissions due
July 1-14	Technical validation and compliance review and confirmation of candidate submissions by staff.
Week of July 15	Candidate submissions that meet the criteria electronically forwarded to the LAA Jury Chairperson for confidential Jury review.
Week of August 5	Deadline for selection of final candidate and written recommendation from LAA Jury to Board Award Liaison.
August 14	Board of Regents review and action of final candidate during the August Board Meeting.
Week of August 26	Notification to nominees and sponsors by email from the ACHA Executive Director on behalf of the Board of Regents.
Week of September 9	BOR to formally announce the LAA to entire ACHA. LAA recipient can publicize the award as they deem appropriate after this date.
October 7, 2024	Award received at the ACHA Luncheon at Healthcare Design Conference (Indianapolis, IN), October 5-8.

**Award:**

The ACHA Lifetime Achievement Award recipient will be announced at an appropriate gathering of the certificate holders in the fall of each year. The recipient will receive the Lifetime Achievement Award, along with expense reimbursement up to \$1,000 to attend the ceremony. If the award recipient is deceased, one family member or representative will be afforded the opportunity to attend the event to accept the award.

**Questions *and* submissions should be directed to the ACHA Executive Office at [acha-info@kellencompany.com](mailto:acha-info@kellencompany.com).**