



\_\_\_\_\_  
Last Name First Name Middle Initial or Name

\_\_\_\_\_  
ACHA Membership Number E-mail address

ACHA Activity/Program Title: \_\_\_\_\_

Learning Units/Hours \_\_\_\_\_ Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Completion Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Self-Reporting**

- Indicate the number of hours spent in direct learning activities. (Credit is not awarded for the time spent on breaks, registration, travel, receptions or meals.) 1 hour minimum (.25 for each additional hour)

**Activity you are reporting:**

- Individual Activity
Learning activity is self-designed. You, the learner, designed the activity and determined what will be learned.
Not acceptable for HSW credit regardless of subject.
Recommended minimum of three (3) hours.

**Sample Categories:**

- Research: Time spent researching new information, preparing for lectures, presentations, study-travel, committee or board research, etc.
Computers: Time spent learning new computer programs that you can apply toward the profession.

- Structured Activity Program
This is a structured activity offered by a formal organization that is not a CEU Registered Provider.
One (1) hour minimum.

Program Sponsor's Name:

Program sponsor's phone number (if known):

**Design**

Aspects of Architecture that engender demonstrable positive emotional responses among, or enable equal access by, users of building or sites.

- Building design and materials, methods & systems
Construction contracting, means and methods
Construction documents and services
Legal Issues: Laws; contracts; documents; insurance
Ethics and regulations governing practice of architecture
Healthcare Specific Design Issues
Construction administration
Environmental issues
Other(s) list all that apply

**Life Safety**

Aspects of architecture intended to limit or prevent accidental injury or death among users of buildings or sites.

- Codes and regulations
Natural Hazards: Earthquakes, flood, and hurricane
Life safety systems - suppression, detection and alarm standards
Other(s) list all that apply

What new knowledge or skill did you gain from this learning activity?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Program: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Resources used in the completion of this activity/program?**

- Human resources used:
In-house expert
Industry representative
Independent expert/consultant
Other: \_\_\_\_\_
Practitioner in the field
School faculty member

- Material resources used:
Journal articles
Computer software
Product sample
Teleconference
Tutorial software
Books or manuals
Program handouts
Videotape
Slides-overhead
On site observations