



ACHA Lifetime Achievement Award Selection Criteria (revised 2018)

The ACHA Lifetime Achievement Award is the highest honor that the American College of Healthcare Architects can bestow on an architect. It is conferred by the national ACHA Board of Regents in recognition of a significant body of work of lasting influence on the theory and practice of healthcare architecture.

Eligibility:

Any person, living or deceased, who is, or has been, a practicing architect in the healthcare field or an educator of architectural students is eligible to receive the ACHA Lifetime Achievement Award.

Submission Content:

All submissions shall contain the following:

- A nomination letter **not to exceed one page** that *summarizes the contribution made should be submitted by the nominee's sponsor*. The letter should be explicit in their recommendation, contain specific reasons for support and clearly delineate how the nominee has made a long-lasting difference within the profession. The letter must specifically list and respond to the selection criteria, appropriate to this candidate.
- A letter of recommendation from an ACHA certificant is required if the nomination is made by someone who is not ACHA certified.
- A *brief biography not to exceed two pages*. Biographies exceeding this limit will not be considered.
- A list of the nominee's achievements **not to exceed three pages**. A list exceeding this limit will not be considered.
- The submittal is not meant to be an accumulation of marketing data nor take on the appearance of a marketing piece.
- Deadline for nominations is June 1st of each year.

Following this deadline, the ACHA Past Presidents Committee will review the nominations, discuss each candidate's application based on the selection criteria and submit a written recommendation to the Board of Regents no later than July 31st of each year.

The ACHA Board of Regents are not obliged to select an award winner if none of the candidates adequately meet the selection criteria. The Board of Regents are responsible to review the recommendation from the Past Presidents Committee and approve the recommendation if they support the proposed recipient.

If initially unsuccessful, a candidate's name may be submitted for consideration for a total of 5 years (either consecutive or non-consecutive).

Criteria:

Candidates will be evaluated by how well they meet the program criteria as established by the Board of Regents, which includes:

- The candidate shall have evidenced great breadth, having influenced the direction of healthcare architecture through practice, teaching and/or research.
- The candidate shall be widely known by the quality of his or her projects or contributions to the profession.

Timeline:

- March 1 ACHA call for candidates
- June 1 Submissions due and forwarded electronically to the Past Presidents for confidential review
- July Final review and selection by the Past Presidents at the annual Summer Leadership Summit or other venue
- July 31 Deadline for written recommendation to the Board of Regents
- August Board of Regents action on recommendations
- September Notification to candidates and sponsors by email from the ACHA Executive Director



Award:

The ACHA Lifetime Achievement Award recipient will be announced at an appropriate gathering of the certificants in the fall of each year. The recipient will receive the Lifetime Achievement Award, along with coach airfare, ground transportation and 1 night hotel room reimbursement to attend the ceremony at the ACHA Certificant event.

Email nominations to acha-info@kellencompany.com.

Or mail to:

American College of Healthcare Architects
4400 College Blvd. Ste. 220, Overland Park, KS 66211

Questions can be directed to the ACHA Executive Office at acha-info@kellencompany.com.